

International Student Financial Need Bursary Application

### Background

The Students’ Union (SU), with funding from the SU Quality Money Program, is pleased to offer the International Student Financial Need bursary in the amount of $1,500.00 for the Fall/Winter semesters. Bursaries will be awarded based on financial need until all funds have been expended, at the discretion of the selection committee. Students are required to submit any supporting documents with their completed application. Insufficient information will affect the consideration of your application.

**Please note**: While this bursary is intended for students who can demonstrate financial need, it is not intended for circumstances that constitute a current financial emergency, such as the current inability to meet basic needs such as food and housing. Students who fall into this category should consider applying for emergency funding through the University of Calgary’s Financial Aid office, as well as the Students’ Union Hardship Fund. If you are unsure about your eligibility, please contact the program administrator listed on the SU website.

### How to Apply

Please send completed applications as an attachment in Word format (.doc or .docx) to michael.hedgecock@ucalgary.ca. Applications in PDF (.pdf) format will not be accepted. In the subject line, please include the following: *ISFN Bursary – Semester – Last Name, First Name*. Example: ISFN Bursary – Winter 2022 – Smith, John. Additionally, please attach your University of Calgary [proof of enrollment](https://www.ucalgary.ca/registrar/student-centre/enrolment-verification) to the e-mail.

### General Information

Please provide us with the following general information:

|  |  |
| --- | --- |
| Name |  |
| UCID # |  |
| UCalgary Email Address |  |
| Year/Semester of Study |  |
| Credits in current academic semester |  |
| Program/Area of Study |  |
| Category of Need (check all that apply) | [ ]  Tuition [ ]  Housing [ ]  Living costs [ ]  Family needs[ ]  Other (please describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) |
| Have you reviewed the Money Smart financial literacy resources available through the University of Calgary Office of the Registrar? | [ ]  Yes [ ]  No | Have you previously applied to the International Student Financial Need Bursary? | [ ]  Yes [ ]  No |

### Personal Statement

Your Personal Statement should articulate how this bursary would help you offset your temporary financially difficulties while at UofC. Things to consider: – **Specifically explain** what your original plan was to cover tuition and living costs as a student this year. – **Specifically explain** why you need the money – **Specifically** **explain** what unforeseen changes occurred that have affected your ability to meet your financial needs and how the money will be used – If you are not working, please include reasons why – **Specifically explain** what steps you are taking to improve your financial situation. – Provide any additional information that will help the committee in making decisions. If you wish to provide any supporting documents, please attach them separately from the application in Word format (no PDFs). Your personal statement should contain as much detail as possible in a clear and concise manner, with a **minimum of 250 words and a** **maximum of 1000 words.**

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### Budget Sheet

**Cash Flow Statement**

Please provide income information from the beginning of September to the end of April (8 months).

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| --- | --- |
| Assets (cash savings, bank accounts, etc.) |  |
| Other Income (work earnings, investments, etc.) |  |
| Scholarships, grants, bursaries |  |
| Contributions from family (monthly funding amount)  | $\_\_\_\_\_ | X 8 months of study |  |
| TOTAL INCOME FROM THE SESSION [**Item 1**] |  |

 **Academic Expenses**

|  |  |  |
| --- | --- | --- |
| Length of Your Academic Session in Number of Months [**Item 2**]: *8 months – September-April* | Full Tuition |  |
| Books & Supplies |  |
| Total Academic Expenses [**Item 3**] |  |

**Expenses for One Month**Please provide expense information that applies to you for a one-month period. You may need to estimate variable expenses such as groceries, laundry, clothing, entertainment, etc.

|  |  |  |  |
| --- | --- | --- | --- |
| Rent |  | Entertainment |  |
| Utilities |  | Transportation |  |
| Phone Bill |  | Credit Card(s) |  |
| Groceries |  | Personal Loans |  |
| Clothing |  | Insurance |  |
| Toiletries |  | Personal costs (please describe) |  |
| Other  | *(enter a description)* |  |
| TOTAL MONTHLY EXPENSES [**Item 4**] |  |

 **Monthly Cash Flow Summary**

|  |  |
| --- | --- |
| Total Income for the Session [**Item 1**] |  |
| Net Resources for the Session = Total Income – Total Academic Expenses [**Item 3**] |  |
| Monthly Budget Amount = Net Resources ÷ Length of Academic Session [**Item 2**] |  |
| Total Monthly Expenses [**Item 4**] |  |
| Budgeted surplus or deficit per month = Monthly Budget Amount – Monthly Expenses |  |

### Release of Information

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| --- |
| Freedom of Information and Protection of Privacy Waiver |
| I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ give my permission to The Students’ Union and the University of Calgary to use the information provided by me in my application form as required for the International Student Financial Need Bursary, including the sharing of information provided with the University of Calgary departments involved in student financial aid.Further, I give permission for the Students’ Union and the University of Calgary to access information maintained by the University of Calgary departments responsible for financial aid for the purpose of determining my eligibility for application to the International Student Financial Need Bursary. **If the information provided in your application is determined to be false, misleading or inaccurate, the selection committee may require the recipient to repay all or part of any awarded funds back to the Students’ Union.**[ ]  I agree |
| Name |  |
| Date |  |

### Declaration

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| I am requesting the International Student Financial Need Bursary Student in the amount of $1,500.00. I hereby certify that the information provided on this application is, to the best of my knowledge, true and complete, and I authorize the release of the information contained herein to the appropriate Selection Committee. |
| [ ]  I agree  |